



CITY OF BOSTON

Office of the City Clerk

APPLICATION PROCESS FOR RAFFLES, BAZAARS, LAS VEGAS NIGHTS OR ANY TYPE OF POKER/TEXAS HOLD'EM EVENTS IN THE CITY OF BOSTON

1. The group sponsoring the event must be a **NON-PROFIT** organization registered with the Massachusetts Secretary of State's Office for the past two (2) years.
2. A current copy of the non-profit organization's **Articles of Organization**.
3. A copy of the **ISD Occupancy Permit** for the location where the event is being held is required.
4. A copy of the **Fire Assembly Permit** must be included with application. If a Las Vegas Night or Texas Hold'Em event, the contract agreement must also be part of your application.
5. The Application and the Notice of Issuance of Raffles and/or Bazaars must be completed in full.
6. A **\$30.00 filing fee** is required in the form of a money order payable to the City of Boston or cash if paying in person in Room 601.
7. Applications must be submitted to the City Clerk's Office **NO LATER than 30 days prior to the event**.
8. You must also submit a completed Report Form (attached to Raffle Application) within one (1) year of the date of your event. Raffle/Bazaar/Las Vegas Night permit renewals will not be granted until previous year's report is filed.

Please contact Dassie Bheecham at 617-635-4602 if you have any questions regarding the application process.

NOTE: *A paid police detail is required for all Las Vegas Nights, Bazaars, Poker/Texas Hold'Em events.*

THE COMMONWEALTH OF MASSACHUSETTS

CITY OF BOSTON

APPLICATION OF NONPROFIT ORGANIZATION FOR PERMIT TO CONDUCT RAFFLES, BAZAARS AND LAS VEGAS NIGHTS
(Must be in existence for at least two years)

NAME, ADDRESS AND TELEPHONE NUMBER OF APPLICANT

herein called the "Applicant," hereby applies to the City Clerk of the City of Boston under G.L., c. 271, s. 7A for a permit to conduct raffles ☐, bazaars ☐, Las Vegas Nights ☐ to be held at _____

during the period of one year from the date of the issuance of the permit hereby sought.

Please specify dates and times events will be held _____ a.m. p.m. _____ a.m. p.m.
_____ a.m. p.m. _____ a.m. p.m.

The Applicant hereby represents:

1. That the Applicant is a
☐ (a) Veterans' organization chartered by the Congress of the United States or included in G.L. c. 40, s. 5, cl. (12).
☐ (b) Church or religious organization.
☐ (c) Fraternal or fraternal benefit society.
☐ (d) Educational or charitable organization.
☐ (e) Civic or service club or organization.
☐ (f) Club organization organized and operated exclusively for pleasure, recreation and other nonprofit purposes, no part of the net earnings of which inures to the benefit of any member or shareholder.
2. That the organization has been organized and actively functioning as a nonprofit organization in Massachusetts for more than _____ years. (A copy of the Articles of Organization must be submitted with this application.)

3. That the officers or members of the Applicant who shall be responsible for the operation of all raffles, bazaars or Las Vegas Nights to be held under the permit hereby sought are:

(1)	MEMBER	RESIDENCE	() TELEPHONE
(2)	MEMBER	RESIDENCE	() TELEPHONE
(3)	MEMBER	RESIDENCE	() TELEPHONE

Please submit name and telephone number of contact person for additional Application information: if other than members listed above: _____ ()

4. That the promotion and operation of all raffles, bazaars and Las Vegas Nights held under the permit hereby applied for shall be confined solely to the aforementioned officers and members of the Applicant and that no such officer or member shall receive remuneration in any form for time or effort devoted to such promotion or operation.

5. That the uses to which the net proceeds of all raffles, bazaars and Las Vegas Nights held under the permit hereby sought will be applied shall be as follows: _____

That within ten days after EACH raffle, bazaar or Las Vegas Night under the permit hereby sought is held, the Applicant shall file a return with the Beano Department, Massachusetts State Lottery, 15 Rockdale Street, Braintree, and pay the tax required by G.L. c. 271, s. 7A; and that within thirty days after the expiration of the permit hereby sought, the Applicant shall file with the City Clerk of the City of Boston three copies of the reports so required.

Date: _____ NAME OF APPLICANT

By _____
TITLE

The Applicant is qualified to operate raffles, bazaars and Las Vegas Nights under G.L. c. 271, s. 7A

Date: _____ POLICE COMMISSIONER

Date: _____ Permit ISSUED - DENIED CITY CLERK

APPLICATION MUST BE FILED THIRTY DAYS PRIOR TO EVENT

A COPY OF THIS APPROVED PERMIT MUST BE FORWARDED TO THE COMMISSIONER OF PUBLIC SAFETY



**BOSTON POLICE DEPARTMENT
PROCESSING REQUIREMENTS
RAFFLE-BAZARRS / LAS VEGAS APPLICATIONS**

Below is a list of necessary requirements for processing of Raffle-Bazaars / Las Vegas Applications from the Boston Police Department.

1. All applicants applying for Raffle-Bazaar/Las Vegas Permits are subject to criminal record checks. For this reason, all applicants must include name and date of birth.

(a) Member _____ DOB _____

(b) Member _____ DOB _____

(c) Member _____ DOB _____

2. Copy of Building Certificate Permit _____

3. Fire Assembly Permit Number _____

4. A signed copy of rental agreement between non-profit organization and Las Vegas Equipment Rental Company.

ALL OF THE ABOVE MUST BE SUBMITTED TO PROCESS APPLICATION

**For further information or questions, contact the
City of Boston Clerk's Office at 617-635-4602**

MASSACHUSETTS GENERAL LAWS

CHAPTER 271: SECTION 7A

Raffles and bazaars; conducted by certain organizations in City of Boston

Section 7A. In this section the following words shall have the following meanings:

"Raffle", an arrangement for raising money by the sale of tickets, certain among which, as determined by chance after the sale, entitle the holders to prizes.

"Bazaar", a place maintained by the sponsoring organization for disposal by means of chance of one or both of the following types of prizes: (1) merchandise, of any value, (2) cash awards, not to exceed twenty-five dollars each.

Notwithstanding any other provisions of law, raffles and bazaars may be promoted, operated and conducted under permits issued in accordance with the provisions of this section.

No organization, society, church or club which conducts a raffle or bazaar under the provisions of this section shall be deemed to have set up and promoted a lottery and nothing in this chapter shall authorize the prosecution, arrest or conviction of any person connected with the operation of any such raffle or bazaar; provided, however, that nothing contained in this section shall be construed as permitting the game commonly known as "beano" or any similar game regardless of name.

No raffle or bazaar shall be promoted, operated or conducted by any person or organization, unless the same is sponsored and conducted exclusively by (a) a veterans' organization chartered by the Congress of the United States or included in clause (12) of section five of chapter forty of the General Laws; (b) a church or religious organization; (c) a fraternal or fraternal benefit society; (d) an educational or charitable organization; (e) a civic or service club or organization; and (f) clubs or organizations organized and operated exclusively for pleasure, recreation and other nonprofit purposes, no part of the net earnings of which inures to the benefit of any member or shareholder. Such organization shall have been organized and actively functioning as a nonprofit organization in the commonwealth for a period of not less than two years before it may apply for a permit. The promotion and operation of the raffle or bazaar shall be confined solely to the qualified members of the sponsoring organization and no such member shall receive remuneration in any form for time or effort devoted to the promotion or operation of such raffle or bazaar. All funds derived from any raffle or bazaar shall be used exclusively for the purposes stated in the application of the sponsoring organization which purposes shall be limited to educational, charitable, religious, fraternal or civic purposes or for veterans' benefits. An organization which meets the qualifications required by this section and which desires to conduct or operate a raffle or bazaar within the commonwealth shall apply for a permit to conduct raffles and bazaars from the clerk of the city or town in which the raffle will be drawn or the bazaar held. The application form shall be approved by the commissioner of public safety and shall include the name and address of the applicant, the evidence on which the applicant relies in order to qualify under this section, the names of three officers or members of the organization who shall be responsible for the operation of the raffle or bazaar, and the uses to which the net proceeds will be applied.



- DISTRICT A-1** 40 New Sudbury Street, Boston, MA 02114 – 617-343-4240
Commander: Captain Bernard O'Rourke
- DISTRICT A-7** 69 Paris Street, East Boston, MA 02128 – 617-343-4220
Commander: Captain Robert Cunningham
- DISTRICT B-2** 135 Dudley Street, Roxbury, MA 02119 – 617-343-4270
Commander: Captain Paul Russell
- DISTRICT B-3** 1165 Blue Hill Avenue, Dorchester, MA 02124 – 617-343-4700
Commander: Captain James Claiborne
- DISTRICT C-6** 101 West Broadway, South Boston, MA 02127 – 617-343-4750
Commander: Captain Robert Flaherty
- DISTRICT C-11** 40 Gibson Street, Dorchester, MA 02122 – 617-343-4330
Commander: Captain John Greland
- DISTRICT D-4** 650 Harrison Avenue, Boston, MA 02116 – 617-343-4250
Commander: Captain William Evans
- DISTRICT D-14** 301 Washington Street, Brighton, MA 02135 – 617-343-4260
Commander: Captain Genevieve King
- DISTRICT E-5** 1708 Centre Street, West Roxbury, MA 02132 – 617-343-4560
Commander: Captain James Hasson
- DISTRICT E-13** 3345 Washington Street, Jamaica Plain, MA 02130 – 617-343-5630
Commander: Captain Christine Michalosky
- DISTRICT E-18** 1240 Hyde Park Avenue, Hyde Park, MA 02136 – 617-343-5600
Commander: Captain Frank Armstrong

NOTIFICATION OF ISSUANCE OF:
RAFFLE AND/OR BAZAAR LICENSE

CITY OR TOWN.....

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FOR MASSACHUSETTS STATE LOTTERY COMMISSION USE ONLY									
IDENTIFICATION NUMBER								DATE RECEIVED	

FOR CITY / TOWN USE ONLY	
Date of Issue: _____	

City/Town Official	

Title	
OFFICIAL SEAL:	

Name of Authorized Organization	
Address (Street)	
City/Town	ZIP CODE
FORM IS TO BE RETURNED TO: BEANO DEPARTMENT Massachusetts State Lottery P.O. Box 800 BRAintree, MA 02184	

RBL 1/78 PRINT IN INK OR TYPEWRITE
50M-6-78-142523

Date Organized	<input type="checkbox"/> Corporation	<input type="checkbox"/> Unincorporated Association
<input type="checkbox"/> Religious Organization	<input type="checkbox"/> Veterans Organization (non-profit)	<input type="checkbox"/> Educational Organization
<input type="checkbox"/> Charitable Organization	<input type="checkbox"/> Volunteer Fire Company	<input type="checkbox"/> Fraternal Organization
		<input type="checkbox"/> Civic Organization
		<input type="checkbox"/> Other

FOR M.S.L.C. USE ONLY	
<input type="checkbox"/> TAX FORM SENT	
BY: _____	
DATE: _____	
INV. ASSIGNED: _____	
Assigned By	Date

AUTHORIZED OFFICER OF ORGANIZATION SIGN BELOW	
Signature of OfficerDate	
Title	
TELEPHONE NUMBERS	AREA HOME PHONE
DATE OF OCCASION	
	AREA BUSINESS TEL. NO.
NUMBER OF OCCASIONS NEXT TWELVE (12) MONTHS	

(Renewal will not be issued until this report is filed with the City Clerk)

THE COMMONWEALTH OF MASSACHUSETTS
CITY OF BOSTON

Annual Report of Raffles and Bazaars
(General Laws c. 271, s. 7A)

Date: _____

Name and Address of Permit tee:

Expiration Date of Permit: _____

Number of Raffles and Bazaars held under Permit: _____

Gross amount of money received: \$ _____

Expenses connected with Raffles and Bazaars held: \$ _____

_____ \$ _____

_____ \$ _____

Net Proceeds of Raffles & Bazaars: \$ _____

Uses to which Net Proceeds applied: \$ _____

_____ \$ _____

_____ \$ _____

Names and Address of Winners of Prizes exceeding \$25.00 in value:

We do hereby certify the foregoing report to be true and complete.

Accountant 1. _____

Received: _____ 2. _____

3. _____

City Clerk

THIS FORM APPROVED BY THE COMMISSIONER OF PUBLIC SAFETY
